



SOUTH CAROLINA COMMISSION ON INDIGENT DEFENSE

1330 Lady Street, Suite 401
Post Office Box 11433
Columbia, South Carolina 29211-1433
Telephone: (803) 734-1343
Facsimile: (803) 734-1345
E-Mail: execulive@sccid.sc.gov

J. Hugh Ryan, Executive Director
Hervey B.O. Young, Deputy Director and General Counsel
Lori Frost, Assistant Director

June 29, 2023

The Honorable Harvey S. Peeler, Jr.
Chairman, Senate Finance Committee
111 Gressette Building
Columbia, SC 29201

Re: Proviso 117.21 – FY23 Appropriations Act

Dear Chairman Peeler:

We are pleased to provide the committee with the enclosed information from the South Carolina Legal Services organization as required by Proviso 117.21 for organizations that receive pass through funds from a state agency.

Enclosed you will find a memorandum from the South Carolina Legal Services on how the funds will be used by the organization and how those funds provide a public benefit, as well as the quarterly expenditure reports.

Please do not hesitate to contact me if we can provide additional information or assist in any way.

Very truly yours,

J. Hugh Ryan, III
Executive Director
South Carolina Commission on Indigent Defense



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J. Hugh Ryan, Executive Director
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Lori Frost, Assistant Director

June 29, 2023

The Honorable Bruce W. Bannister
Chairman, Ways and Means Committee
525 Blatt Building
Columbia, SC 29201

Re: Proviso 117.21 – FY23 Appropriations Act

Dear Chairman Bannister:

We are pleased to provide the committee with the enclosed information from the South Carolina Legal Services organization as required by Proviso 117.21 for organizations that receive pass through funds from a state agency.

Enclosed you will find a memorandum from the South Carolina Legal Services on how the funds will be used by the organization and how those funds provide a public benefit, as well as the quarterly expenditure reports.

Please do not hesitate to contact me if we can provide additional information or assist in any way.

Very truly yours,

J. Hugh Ryan, III
Executive Director
South Carolina Commission on Indigent Defense



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	Legal Aid Funding

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Contact Name	Andrea Loney
Position/Title	Executive Director
Telephone	803 744-4179
Email	andrealoney@sclegal.org

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Legal Aid Funding	\$1,700,000.00	Funds received by SCCID are pass thru to the South Carolina Legal Services entity who uses the funds to provide legal services to the low income individuals of South Carolina.
Grand Total	\$1,700,000.00	

Please explain how these funds will be used to provide a public benefit:

The budget authorization for the Legal Aid Funding is \$1,700,000 for FY22-23. The actual revenue collected for the FY22-23 was only \$1,247,212.80. The SC Legal Services' annual budget is based upon the actual revenue collected and distributed by SCCID and not the budget authorization of \$1.7 million. The organization makes budget adjustments in the final quarter to reflect actual expenditures based upon the final funding distribution.

See the attached narrative.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Andrea E. Loney
Digitally signed by Andrea E. Loney
Date: 2023.04.28 15:21:41 -04'00'

Executive Director

Organization Signature

Title

Andrea E. Loney

04/28/2023

Printed Name

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

June 29, 2023

Agency Head Signature

Date

J. Hugh Ryan, III

Printed Name



701 South Main Street, Greenville, South Carolina 29601
Phone: (864) 679-3232 | Fax: (864) 679-3260
www.sclegal.org | www.lawhelp.org/sc | www.probono.net/sc

Pursuant to Proviso 117.21 of the 2022-23 State Appropriations Act, entities that receive State Appropriations through a state agency are required to provide a report to that agency. Based on the requirements of the Proviso, below is the required information:

An accounting of how the funds will be spent.

South Carolina Legal Services (SCLS) receives funds from the Office of Indigent Defense (OID) via the Filing Fee addition on civil complaints filed in Circuit Court. SCLS uses those funds for a number of items in its budget. The funds are used in connection with other grants that SCLS obtains from other sources to provide a holistic approach to serving our clients. SCLS attempts to leverage the funding it receives from the OID with the other grants so that we can work toward our mission and vision to help low-income citizens obtain free civil legal assistance.

The OID funds are used by SCLS to assist with a number of the projects that we do regarding the following: the Low Income Tax Clinic Grant (LITC); the Victims of Crimes Act Grant (VOCA); Equal Justice Works Eviction Protection Program (EJW-EPP); HUD Eviction Protection Program (HUD-EPP) and to assist our low-income client population with legal issues that are critical to their legal needs but may not be allowed by our major funder, Legal Services Corporation (LSC) due to federal regulations on restrictions of those funds. The OID funds are critical to our operations for our helping our clients.

SCLS uses the OID funds as a match for 50% of the LITC Grant. That grant assists clients who have legal issues with the IRS for tax related problems. Although those clients are low-income, they have a number of issues under the tax laws. These cases include identifying defenses the client may have to decrease or extinguish a wrongfully calculated tax liability or to assist with payment plans or other settlement options that the client may have to seek resolution of the tax liability they are faced with but unable to fully pay. Because of the ongoing and changing tax laws, as we come out of the pandemic and the legislation that was promulgated arising therefrom, this part of the SCLS case load saw an increase in clients needing legal tax advice and assistance to comply with and understand these laws and regulations.

SCLS also uses the OID grant to fund certain expenses that the law firm is prohibited from charging to our major funder, the Legal Services Corporation (LSC). The Code of Federal



Regulations specifically prohibits certain expenses and therefore SCLS is not allowed to use LSC funds for these very important services for our clients. However, using the OID Grant, SCLS has the opportunity to serve more deserving low-income clients. If the client's legal matter is within the priorities of SCLS as promulgated by the SCLS Board of Directors, the OID funds, with other grant funds, will be used to assist that client with resolution of his legal needs. Examples include payment for local bar/section dues and rulemaking activities.

The OID funds are also used by SCLS as a match for non-federal match funds needed for the work SCLS does for domestic violence victims. The work we do for domestic violence victims and survivors is an essential important part of our mission. SCLS receives grant funds from the South Carolina Attorney General's Office for our work with the victims of domestic violence. The Violence of Crimes Act, which is commonly called VOCA, is one of several programs at SCLS that is used to assist domestic violence victims and survivors. The work done in this grant is primarily to assist the victim with dissolving the marriage and working on related issues regarding custody of the children of the marriage and is usually done in the Family Court. However, those funds are also used by the SCLS staff to assist those victims with many of other civil legal issues that those victims face in the substantive areas of law. SCLS assists domestic violence victims with legal matters including housing, consumer, employment, and other areas that generally arise out of their domestic abuse. The VOCA Grant requires a 20% match.

The OID funds are used by SCLS as support for both of its eviction protection programs, one from HUD and from EJW. Both of these programs help us assist clients who are facing eviction from their rental homes.

For each grant that SCLS receives, we use a pro rata calculation to assist with the operating costs of the law firm's costs of doing business. Each of the nine offices of SCLS are required to be charged a pro rata share of operating expenses. The OID funds from the State are used in this manner as a requirement for SCLS to perform its mission to provide equal access to justice for low-income South Carolinians.

Proposed measures to evaluate success in implementing and meeting those goals:

We have a case management system "Legal Server", which provides a permanent and easily accessible record of all the activities that SCLS attorneys and paralegals undertake during the day on behalf of a client. From the acceptance of a case until its conclusion, all activities are entered by attorneys/paralegals/support staff so that the outcome and benefits can be ascertained, and funders can be informed of the number and type of cases that SCLS has dealt with during the program year. At the conclusion of a case, advocates are also able to choose from a wide variety of outcomes to indicate what was accomplished on behalf of the client. We are able to run reports in Legal Server to show outcome benefits for a particular case, the number of cases with a particular benefit, or a number of other possibilities. A sample list of the outcomes is attached.



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We continue to use reports based on these outcomes to evaluate staffing patterns. The overall case numbers can be used for staff evaluations. The outcomes help us determine where we need to conduct more legal education and outreach. It helps us also determine the type of training needed by staff. Also, outcomes are useful in determining where we may need to secure borrower space or find non-attorney board members. Additionally, the outcome benefits can be reviewed in conjunction with the case closure numbers to provide more evidence when conducting our priority setting.

Following the closure of a case the client is sent a survey card specifically designed to elicit feedback from the client on the services that were given by the SCLS attorney and the way in which the attorney dealt with the case. The results of the survey are carefully analyzed within the law firm to see if changes are needed to be made in service delivery.





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	CEO
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Legal Aid Funding	\$1,700,000.00					\$0.00	\$1,700,000.00
Personnel and Fringe Benefits		\$113,801.96	\$205,396.40	\$88,354.59	\$109,909.67	\$517,462.62	-\$517,462.62
Occupancy(Rent,Storage,Utilities, Janitorial,Security, Buildding Maint)		\$18,820.38	\$36,912.58	\$32,524.32	\$34,603.67	\$122,860.95	-\$122,860.95
Professional Fees(Audit,Computer Services, Contract for Clients)		\$16,356.51	\$47,464.81	\$16,433.29	\$30,682.07	\$110,936.68	-\$110,936.68
Travel&Training(Veh Expenses, Hotel, Meals, Board)		\$11,686.44	\$56,015.48	\$7,315.99	\$9,452.57	\$84,470.48	-\$84,470.48
Office Expenses(Sup, Comp Sup,Small equip, Postage,Printing,Delivery)		\$20,724.47	\$49,056.51	\$18,361.80	\$15,031.67	\$103,174.45	-\$103,174.45
Telephone,Internet Expense		\$12,120.99	\$16,872.91	\$11,361.97	\$15,071.38	\$55,427.25	-\$55,427.25
Insurance(Liability,Cyber, Bonding)		\$5,445.60	\$10,269.26	\$3,675.84	\$8,141.32	\$27,532.02	-\$27,532.02
Other Exp(Admin Fees, Lig,Memb fees,Staff Rel,Client Rel,Adv Cap exp)		\$23,443.10	\$94,229.00	\$20,086.19	\$16,726.91	\$154,485.20	-\$154,485.20
Grand Total	\$1,700,000.00	\$222,399.45	\$516,216.95	\$198,113.99	\$239,619.26	\$1,176,349.65	\$523,650.35

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Andrea E. Loney, Executive Director
Digitally signed by Andrea E. Loney, Executive Director
Date: 2023.06.14 14:54:09 -04'00'

Signature
Andrea E. Loney
Printed Name

Executive Director
Title
6/13/2023
Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	Legal Aid Funding

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	Executive Director
Telephone	803 744 4179
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Legal Aid Funding	\$1,700,000.00					\$0.00	\$1,700,000.00	
Personnel and Fringe Benefits		\$113,801.96	\$205,396.40	\$88,354.59		\$407,552.95	-\$407,552.95	
Occupancy(Rent,Storage,Utilities, Janitorial,Security, Building Maint)		\$18,820.38	\$36,912.58	\$32,524.32		\$88,257.28	-\$88,257.28	
Professional Fees(Audit,Computer Services, Contract for Clients)		\$16,356.51	\$47,464.81	\$16,433.29		\$80,254.61	-\$80,254.61	
Travel&Training(Veh Expenses, Hotel, Meals, Board)		\$11,686.44	\$56,015.48	\$7,315.99		\$75,017.91	-\$75,017.91	
Office Expenses(Sup, Comp Sup,Small equip, Postage,Printing,Delivery)		\$20,724.47	\$49,056.51	\$18,361.80		\$88,142.78	-\$88,142.78	
Telephone,Internet Expense		\$12,120.99	\$16,872.91	\$11,361.97		\$40,355.87	-\$40,355.87	
Insurance(Liability,Cyber, Bonding)		\$5,445.60	\$10,269.26	\$3,675.84		\$19,390.70	-\$19,390.70	
Other Exp(Admin Fees, Lig,Memb fees,Staff Rel,Client Rel,Adv Cap exp)		\$23,443.10	\$94,229.00	\$20,086.19		\$137,758.29	-\$137,758.29	
Grand Total	\$1,700,000.00	\$222,399.45	\$516,216.95	\$198,113.99	\$0.00	\$936,730.39	\$763,269.61	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Andrea E. Loney Digitally signed by Andrea E. Loney
Date: 2023.04.28 15:23:45 -04'00'

Executive Director

Signature
Andrea E. Loney

Title
04/28/2023

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	Executive Director
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022
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Accounting of how the funds have been spent:

Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Legal Aid Funding	\$1,700,000.00					\$0.00	\$1,700,000.00
Personnel and Fringe Benefits		\$113,801.96				\$113,801.96	-\$113,801.96
Occupancy(Rent,Storage,Utilities, Janitorial,Security, Building Maint)		\$18,820.38				\$18,820.38	-\$18,820.38
Professional Fees(Audit,Computer Services, Contract for Clients)		\$16,356.51				\$16,356.51	-\$16,356.51
Travel&Training(Veh Expenses, Hotel, Meals, Board)		\$11,686.44				\$11,686.44	-\$11,686.44
Office Expenses(Sup, Comp Sup,Small equip, Postage,Printing,Delivery)		\$20,724.47				\$20,724.47	-\$20,724.47
Telephone,Internet Expense		\$12,120.99				\$12,120.99	-\$12,120.99
Insurance(Liability,Cyber, Bonding)		\$5,445.60				\$5,445.60	-\$5,445.60
Other Exp(Admin Fees, Lig,Memb fees,Staff Rel,Client Rel,Adv Cap exp)		\$23,443.10				\$23,443.10	-\$23,443.10
Grand Total	\$1,700,000.00	\$222,399.45	\$0.00	\$0.00	\$0.00	\$222,399.45	\$1,477,600.55

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Andrea E. Loney
Digitally signed by Andrea E. Loney
Date: 2023.05.08 11:45:12 -04'00'

Signature
Andrea E. Loney
Printed Name

Executive Director
Title
5/8/2023
Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485202
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	Executive Director
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022
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Accounting of how the funds have been spent:

Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Legal Aid Funding	\$1,700,000.00					\$0.00	\$1,700,000.00
Personnel and Fringe Benefits			\$205,396.40			\$205,396.40	-\$205,396.40
Occupancy(Rent,Storage,Utilities, Janitorial,Security, Builiding Maint)			\$36,912.58			\$36,912.58	-\$36,912.58
Professional Fees(Audit,Computer Services, Contract for Clients)			\$47,464.81			\$47,464.81	-\$47,464.81
Travel&Training(Veh Expenses, Hotel, Meals, Board)			\$56,015.48			\$56,015.48	-\$56,015.48
Office Expenses(Sup, Comp Sup,Small equip, Postage,Printing,Delivery)			\$49,056.51			\$49,056.51	-\$49,056.51
Telephone,Internet Expense			\$16,872.91			\$16,872.91	-\$16,872.91
Insurance(Liability,Cyber, Bonding)			\$10,269.26			\$10,269.26	-\$10,269.26
Other Exp(Admin Fees, Lig,Memb fees,Staff Rel,Client Rel,Adv Cap exp)			\$94,229.00			\$94,229.00	-\$94,229.00
Grand Total	\$1,700,000.00	\$0.00	\$516,216.95	\$0.00	\$0.00	\$516,216.95	\$1,183,783.05

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Digitally signed by Andrea E. Loney
 Date: 2023.05.08 11:46:31 -04'00'

Andrea E. Loney
 Signature
 Andrea E. Loney
 Printed Name

Executive Director
 Title
 5/8/2023
 Date